



KELLY RIGHT REAL ESTATE BILLING PAYMENT PLAN AUTOMATIC WITHDRAWAL

Kelly Right Real Estate's direct billing program allows agents/Realtors to choose one of two options for paying their monthly fee to Kelly Right Real Estate: bankcard or automatic withdrawal. Partners may choose to participate in the automatic withdrawal program designed to minimize paperwork, while providing an easy and convenient way to pay the monthly fee directly to Kelly Right. The following is an explanation of the automatic withdrawal program, together with the Authorization Agreement and Cancellation Form. It enables partners to set up their own direct payments and to cancel participation in the plan if they so choose.

START-UP Simply complete and sign this Authorization Agreement, then return it **WITH YOUR VOIDED CHECK** before the 25th of the month to begin automatic withdrawal the following month. Please mail it to Kelly Right Real Estate, 140 S Arthur St, #600, Spokane, WA 99202 or fax to 509-340-3514 or scan and email to billing@kellyright.com.

15th of the month: Automatic withdrawal date.

10th of the month: Deadline to notify Kelly Right of termination of Automatic Withdrawal Agreement for the following month.

AUTHORIZATION AGREEMENT FOR AUTOMATIC WITHDRAWAL

I hereby authorize Kelly Right RE to initiate withdrawals and if necessary, adjustments for entries made in error, to my account identified below. I also authorize the depository named below to debit and/or credit the same to said account. I acknowledge that this automatic withdrawal will commence on that month of sign up if this form is delivered to the Kelly Right Real Estate Billing Clerk before the 25th of this month or the month thereafter if this form is received after the 25th of this month. (i.e. Agreement received by October 25 will activate Automatic Withdrawal in November; if received between October 26 and November 25 withdrawal will commence in December.)

PARTNER EMAIL

PARTNER NAME (please print)

DEPOSITORY

TYPE OF ACCOUNT

_____ Business Checking

_____ Personal Checking

_____ Savings

BRANCH

ACCOUNT NO.

ADDRESS

TRANSIT/ROUTING NO.

I understand the amount of the withdrawal includes the Kelly Right REP monthly fee of \$79 and that **the withdrawal date is the 15th of the month**. If this withdrawal is declined by the bank, a **\$10 late fee** may be charged to my account. This authorization shall remain in full force and effect until the Cancellation Notice for Automatic Withdrawal form is submitted by me to Kelly Right Real Estate Billing Clerk according to the terms thereon. I have the right to stop payment of a withdrawal by notification to the Depository at least three days prior to my next payment. In case of an erroneous entry, provided I supply notice to the Depository within the 60 days of receiving my account statement, the Depository must investigate and resolve the error within 45 days, but if it has not done so within 10 days my account will be credited for the amount in question while it completes the investigation. After 3 consecutive declines, I understand I will be removed from this program.

It is my responsibility to notify Kelly Right Real Estate in writing of any account number changes.

DATE

SIGNATURE

CANCELLATION NOTICE FOR AUTOMATIC WITHDRAWAL

I hereby terminate the authorization previously given to Kelly Right Real Estate to initiate withdrawals and adjustments to my account identified in my authorization. I also terminate the authorization given to the Depository to debit and/or credit the same to said account.

I acknowledge that this termination must be received by the Billing Clerk (140 S Arthur St, #600, Spokane, WA 99202) by the 10th of the month to cancel the withdrawal for the following month.

PARTNER EMAIL _____ PARTNER NAME _____

REASON FOR CANCELLATION _____

DATE _____ SIGNATURE _____