



KELLY RIGHT
real estate.

KELLY RIGHT REAL ESTATE AUTOMATIC BILLING PAYMENT PLAN VISA/MASTERCARD/DEBIT CARD

Kelly Right (RE) direct billing program allows agents to choose one of two options for paying their monthly fee to Kelly Right RE: bankcard or automatic withdrawal. Agents may choose to participate in the automatic billing payment plan designed to minimize paperwork, while providing an easy and convenient way to pay the monthly fee directly to Kelly Right RE. The following is an explanation of the automatic credit card charge program, together with the Authorization Agreement and Cancellation Form. It enables agents to set up their own direct payments and to cancel participation in the plan if they so choose.

- START-UP Complete and sign this Authorization Agreement, then return it to Kelly Right: billing@kellyright.com
- 15th of the month: Automatic credit card charge date. **If your card is declined a late fee of \$10.00 will be assessed.** Please contact your card issuer to authorize Kelly Right as an approved merchant for recurring payments to avoid any late fees.
- 10th of the month: Deadline to notify Kelly Right RE of termination of Automatic Credit Card Charge Agreement for the following month.

VISA/MASTERCARD AUTHORIZATION AGREEMENT FOR AUTOMATIC CREDIT CARD CHARGE OF MONTHLY FEE

I hereby authorize Kelly Right International, Inc. to initiate credit card charges and if necessary, adjustments for entries made in error, to my account identified below. I also authorize the credit card company named below to debit and/or credit the same to said account. I acknowledge that this automatic charge will commence next month if this form is delivered to the Kelly Right Billing Clerk before the 15th of this month or the month thereafter if this form is received after the 15th of this month.

AGENT NAME (PLEASE PRINT)

AGENT EMAIL

NAME AS IT APPEARS ON CARD

_____ VISA _____ MASTERCARD
TYPE OF CREDIT CARD

BILLING ADDRESS:

CARD NO: _____ - _____ - _____

EXP DATE: _____ / _____ CVV: _____

I understand the amount of the withdrawal includes the Kelly Right monthly fee of \$79 and that the charge date is the 15th of the month. If this charge is declined by the bank, a \$10 late fee will be charged to my account. This authorization shall remain in full force and effect until the Cancellation Notice for Automatic Credit Card Charge of Fees form is submitted by me to Kelly Right Billing Clerk according to the terms thereon. I have the right to stop payment of a credit entry (charge) by notification to the credit card company by notification to the credit card company. In case of an erroneous entry, provided I supply notice to the credit card company within the required number of days of receiving my account statement, the credit card company must investigate and resolve the error within the time limit per my credit card agreement, but if it has not done so within 10 days my account will be credited for the amount in question while it completes the investigation. After 3 consecutive declines, I understand I will be removed from this program.

It is my responsibility to notify Kelly Right in writing of any account number changes.

DATE

SIGNATURE

CANCELLATION NOTICE FOR AUTOMATIC CREDIT CARD CHARGE OF FEES

I hereby terminate the authorization previously given to Kelly Right to initiate credit card charges and adjustments to my account identified in my authorization. I also terminate the authorization given to credit and/or debit the same to said account. In the event I choose to reactivate my real estate license with any Kelly Right location, I understand there will be a \$50.00 reinstatement fee.

I acknowledge that this termination must be received by the Billing Clerk (billing@kellyright.com or 140 S. Arthur St. #600, Spokane WA 99202) by the 10th of the month to cancel the withdrawal for the following month.

AGENT NAME: _____ AGENT EMAIL: _____

REASON FOR CANCELLATION: _____

DATE: _____ SIGNATURE: _____